

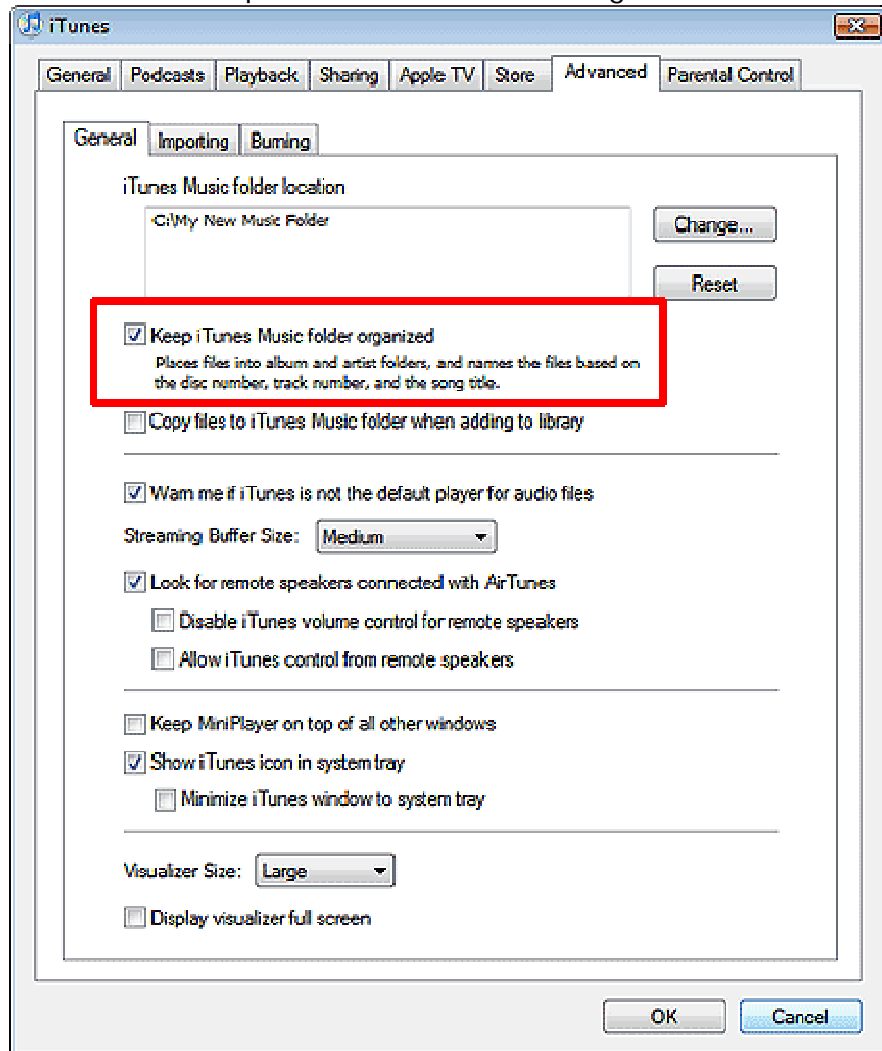
First make sure that the "Keep iTunes Music folder organized" option is checked in iTunes Preferences:

Open iTunes.

From the **Edit** menu, choose Preferences.

Click the **Advanced** tab in the Preferences window and then click the **General** tab.

Select the "Keep iTunes Music folder organized" checkbox.



Click **OK**.

Once you've done that, follow the next set of steps to change your iTunes Music library location to the new drive and then consolidate your library to the new location. This not only copies your audio and media files over, it also retains your ratings and playlists.

Note: If you move your library to an external drive, you'll need to power up and connect the drive before starting iTunes. If you don't, iTunes will prompt you to either locate the library or to create a new library (which will result in an empty library). No matter what, it's always a good idea to have a backup of the media you have in iTunes.

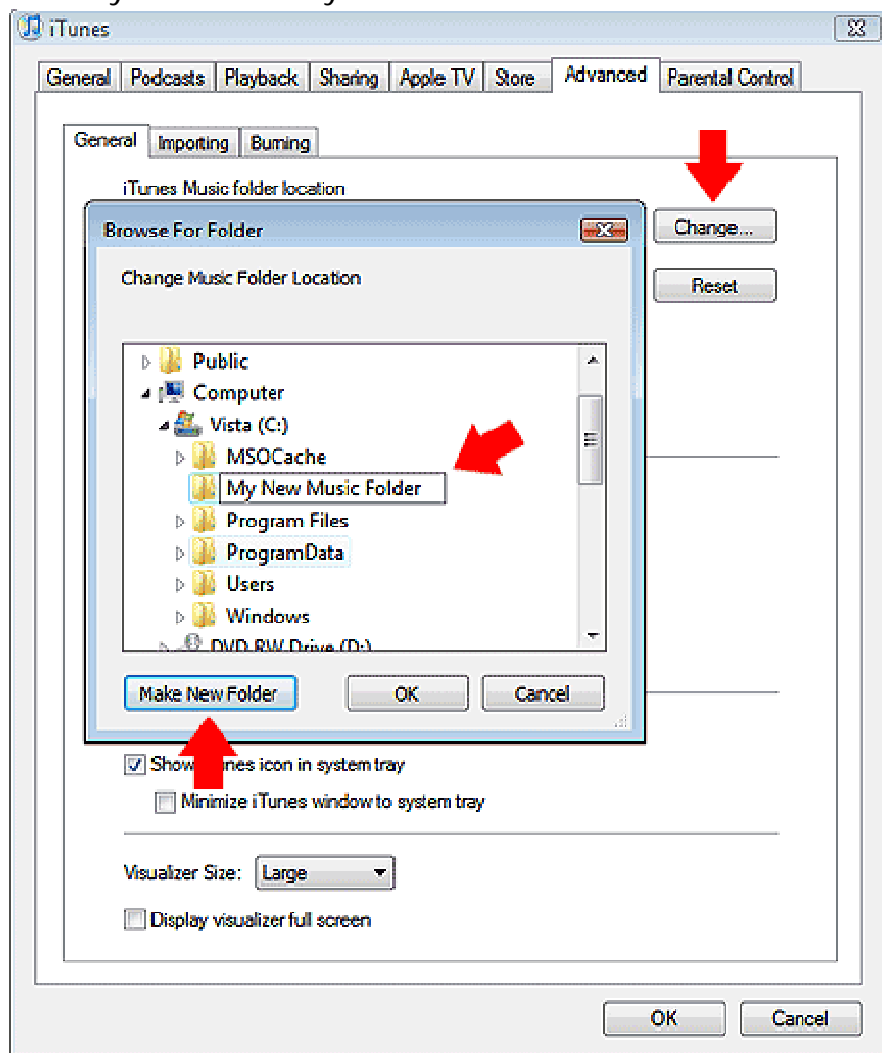
Open iTunes.

From the **Edit** menu, choose Preferences.

Click the **Advanced** tab in the Preferences window and then click the **General** tab.

Click the Change button in the iTunes Music folder location pane.

In the Change Music Folder Location window that appears, navigate to the location where you would like your new Music folder to be created.



Tip: In Windows Vista, click the triangles next to the folders and drives to navigate. The default location is: `\username\Music\iTunes`.

In Windows XP and Windows 2000, click the plus signs next to the folders and drives to navigate. The default location is `\Documents and Settings\username\My Documents\My Music\iTunes`.

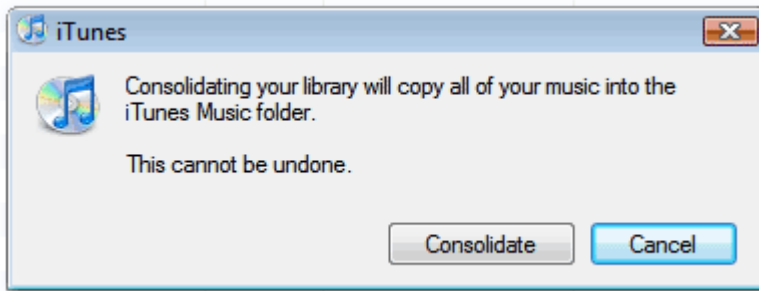
Click the Make New Folder button in the Change Music Folder Location window. Enter the name of the new iTunes Music folder.

Click OK in the Change Music Folder Location window. Click OK in the Advanced window.

Choose **File > Library > Consolidate Library** (iTunes 8) or choose **Advanced > Consolidate Library** (iTunes 7).

A message will pop up, click **Consolidate**.

Important: This action copies all of your music and other media files to the new location. There must be enough hard disk space available to copy all of your files.



After the folder has been copied, locate your original iTunes Music folder, and drag it to the Recycle Bin.

Note: Don't remove the iTunes library files that may be in the same location as the iTunes Music folder. For more information about the iTunes library files, see this [article](#).

Empty the Recycle Bin.